

Farndon Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at **FARNDON MEMORIAL HALL**, on **TUESDAY 1st May 2018** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Farndon Parish Council

Members of the public and the press are welcome to attend for the "Part 1" section of the agenda. Reports in "Part 2" contain confidential information and only Councillors and reporting officers can be present.

If you have any general enquiries about the meeting, please contact: Claire Taylor, Clerk, on 01829 270887 or farndonparishclerk@gmail.com

1. APPOINTMENT OF CHAIRMAN.

To receive nominations for and elect the Chairman of the Parish Council for the forthcoming year.

2. ACCEPTANCE OF OFFICE.

The elected Chairman will sign the Acceptance of Office.

3. APPOINTMENT OF VICE CHAIRMAN.

To receive nominations for and elect the Vice Chairman of the Parish Council for the forthcoming year.

4. APOLOGIES FOR ABSENCE.

To receive and if necessary, approve apologies for absence as reported to the Clerk.

5. COMMUNITY SAFETY.

To receive a report on community safety.

6. BOROUGH COUNCILLOR'S REPORT.

To receive a report from the Borough Councillor on issues that affect Farndon.

7. GENERAL PUBLIC SPEAKING TIME.

Members of the public will be invited to comment on any items on the agenda before business commences.

8. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

9. MINUTES OF THE LAST MEETING.

To confirm as a true record the Minutes of the meeting of the Parish Council held on 3rd April 2018. **Enc.**

10. CLERK'S REPORT.

To receive a report from the clerk on the actions taken from the resolutions made at the last meeting – **Enc.**

11. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.

To agree membership and responsibility for the following:

Ch.A.L.C. area meetings, New Burial Ground Committee, Finance Working Group, Planning Working Group, Plumpton Harding Committee, Farndon United Charities (2 representatives required), Farndon War Memorial Committee.

12. APPROVAL OF STATUTORY DOCUMENTS.

To approve the Parish Council's Standing Orders, Financial Regulations and Risk Assessment (circulated on email).

13. ANNUAL SUBSCRIPTIONS.

To approve, confirm and note annual subscriptions.

ChALC, Playing Fields Association, Cheshire Community Action, Mid Cheshire Footpath Society.

14. ASSETS, DEEDS AND LEASES.

To note assets, deeds and leases held by the Parish Council.
(Assets list circulated on email).

15. ANNUAL INSURANCE.

To review the insurance schedule and approve annual renewal costs.

16. DATES AND TIMES OF MEETINGS TO BE HELD IN 2018/19.

To confirm the schedule of meetings to be held in 2018/19.

17. PLANNING.

- (1) To consider and comment upon any planning applications submitted for consultation.
- (2) To consider reports from the Planning Committee on applications dealt with between meetings of the Parish Council.
- (3) To note any decisions received.

Applications:

18/00700/FUL Proposed new dwelling – resubmission of 17/04884/FUL. Land at Masons Close, Farndon.

18/01172/FUL Kingslee Barn, Worthenbury Road, Crewe By Farndon, Chester CH3 6PA. Change of use of agricultural building to office and residential accommodation ancillary to the main dwelling.

18/01319/FUL Land to rear of 23 Dee Crescent, Farndon, Chester. Construction of 1 no detached bungalow and detached garage.

18/01314/FUL 23 Dee Crescent, Farndon, Chester CH3 6QJ. Demolition of existing bungalow, with new proposed access with high quality residential development consisting 3 no bungalows.

18/01125/FUL 5 Millfield Close, Farndon, Chester CH3 6PW. Single storey rear extension and glazed infill to existing canopy to front of dwelling.

Decisions:

None received.

Appeals:

17/01344/OUT Appeal under Section 78; Lodge Farm, Worthenbury Road, Crewe By Farndon, Chester CH3 6PA. Erection of 14 live/work units. Planning Inspector Ref: APP/A0665/W/17/3182960 Appeal Reference: 18/00008/REF.

18. FINANCE.

- (1) To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances **(to follow)**.
- (2) To receive an annual financial report from the Clerk **(Enc)**.

19. CLERKS CONTRACT

To approve a permanent contract of employment with effect from 1 May 2018.

20. BREWERY LANE

To review progress regarding poor road surface.

21. FARNDON CHRISTMAS TREE FESTIVAL.

To consider arrangements/timescales for Christmas 2018.

22. C56 BUS SERVICE

To receive comment/update on current service.

23. SPORTS AND SOCIAL CLUB.

To receive an update from the Sports and Social Club on any matters relevant to the Parish Council.

24. FARNDON BRASS BAND

To receive a proposal regarding a new Band room.

25. CORRESPONDENCE, PUBLICATIONS AND INVITATIONS.

To receive and deal with all matters of correspondence.

26. STANDING CONSIDERATION OF HIGHWAY MATTERS.

Members may inform the Clerk of any issues regarding highways and footpaths.

27. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Tuesday 5th June 2018 at 7.30pm.