

# Farndon Parish Council

**MINUTES OF THE ANNUAL MEETING OF FARNDON PARISH COUNCIL HELD ON TUESDAY  
1st MAY 2018 AT 7.30PM, IN THE MEMORIAL HALL, FARNDON.**

**Present:** Cllr P Fish, Cllr A Gill, Cllr F Henderson, Cllr J Hillyer, Cllr M Jones, Cllr L Morris, Cllr V Roberts, Cllr S Rowlandson, Cllr K Wakefield and Cllr H Williams.

**In attendance:** 4 members of the public and Mrs C Taylor (Clerk).  
A welcome was extended to newly co opted Cllr Adam Gill.

## **81.18 APPOINTMENT OF CHAIRMAN.**

Cllr Morris was nominated for Chairman, proposed by Cllr Rowlandson, seconded by Cllr Henderson.

No other nominations were received.

**Resolved: all in favour; Cllr Morris, will be Chairman of the Parish Council for the forthcoming year.**

## **82.18 ACCEPTANCE OF OFFICE.**

**Resolved: that the newly elected Chairman signed the Acceptance of Office in the presence of the Proper Officer (Clerk).**

## **83.18 APPOINTMENT OF VICE CHAIRMAN.**

Cllr Williams was nominated for Vice Chairman, proposed by Cllr Morris, seconded by Cllr Roberts.

No other nominations were received.

**Resolved: all in favour; Cllr Williams, will be Vice Chairman of the Parish Council for the forthcoming year.**

## **84.18 APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr J Griffiths.

**Resolved: Noted.**

## **85.18 COMMUNITY SAFETY.**

No one from the Community Safety team were present at the meeting.

## **86.18 BOROUGH COUNCILLOR'S REPORT.**

Apologies for absence were received from Cllr Greenwood.

**Resolved: Noted.**

## **87.18 GENERAL PUBLIC SPEAKING TIME.**

Members of the public attended the meeting to speak about the following issues:

**Access at Walkers Lane:** Resident attended to comment further to previous meetings and to advise that they had contacted the CWAC Conservation Team and were awaiting a response.

**Resolved: Noted.**

**Barnston Estate Car Park at Top Farm:** Edward Trevor-Barnston advised that resurfacing works were due to commence 4<sup>th</sup> June with anticipated completion by 8<sup>th</sup> June.

**Resolved: Noted.**

#### **88.18 DECLARATIONS OF INTEREST.**

Cllrs Fish and Jones declared a potential interest in Planning Application 18/01125/FUL to be discussed at Minute reference 97.18.

**Resolved: Noted.**

#### **89.18 MINUTES OF THE LAST MEETING.**

**Resolved: that the Minutes of the meeting of the Parish Council held on 3rd April 2018 were approved as a correct record. Proposed by Cllr Rowlandson, seconded by Cllr Jones. All agreed.**

#### **90.18 CLERK'S REPORT.**

**Resolved: that the report from the clerk be noted.**

#### **91.18 COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.**

**Resolved: that the following membership and responsibility were agreed:**

New Burial Ground Committee – Cllr Williams, Cllr Jones, Cllr Roberts and Cllr Fish.

Finance Working Group – Cllr Rowlandson, Cllr Morris, Cllr Hillyer, Cllr Henderson and the clerk.

Planning Working Group – Ceased (notification of planning applications to be sent to all Cllrs; decisions will be agreed at the following PC meeting).

Plumpton Harding Committee – Cllr Griffiths (and Kelvin Jones).

Farndon United Charities – Cllr Roberts (and Neil Lewis).

Farndon War Memorial Hall Committee – Cllr Wakefield and Cllr Hillyer.

#### **92.18 APPROVAL OF STATUTORY DOCUMENTS.**

**Resolved: that the Parish Council's Financial Regulations were approved without amendment.**

**Resolved: that the Parish Council's Risk Assessment was approved, as circulated on email, to further include the new play area at Farndon Community Club.**

**Resolved: that the Parish Council's Standing Orders be reviewed at the June meeting following NALC publication of Revised Model Standing Orders.**

**Proposed Cllr Morris, seconded by Cllr Rowlandson.**

#### **93.18 ANNUAL SUBSCRIPTIONS.**

**Resolved: that the following subscriptions will be renewed:**

ChALC

Playing Field Association

Cheshire Community Action

Mid Cheshire Footpaths Society

**Proposed by Cllr Roberts, seconded Cllr Jones. All agreed.**

#### **94.18 ASSETS, DEEDS AND LEASES.**

**Resolved: that assets, deeds and leases held by the Parish Council be noted.**

#### **95.18 ANNUAL INSURANCE.**

The clerk reported that the insurance was due for renewal on 1<sup>st</sup> June and a renewal quotation had been sourced.

**Resolved: that the quotation be accepted.**

**Proposed by Cllr Roberts, seconded by Cllr Williams.**

#### **96.18 DATES AND TIMES OF MEETINGS TO BE HELD IN 2018/19.**

**Resolved: that Parish Council meetings will be held on the first Tuesday of the month at 7.30pm (except August).**

#### **97.18 PLANNING.**

##### **Applications:**

18/00700/FUL Proposed new dwelling – resubmission of 17/04884/FUL. Land at Masons Close, Farndon.

**Resolved: Noted.**

18/01172/FUL Kingslee Barn, Worthenbury Road, Crewe By Farndon, Chester CH3 6PA. Change of use of agricultural building to office and residential accommodation ancillary to the main dwelling.

**Resolved: Noted.**

18/01319/FUL Land to rear of 23 Dee Crescent, Farndon, Chester. Construction of 1 no detached bungalow and detached garage.

**Resolved: Noted.**

18/01314/FUL 23 Dee Crescent, Farndon, Chester CH3 6QJ. Demolition of existing bungalow, with new proposed access with high quality residential development consisting 3 no bungalows.

**Resolved: An objection to be raised on the grounds that this application contravenes the Farndon Neighbourhood Plan (Policies 2.1 and 2.2) which state any buildings within the Settlement Boundary should be on previously developed land and the need was for small 2 and 3 bed houses for outright purchase to allow for downsizing as well as first-time buyers. The Examiners report stated there was no need to allocate additional land for development as Farndon has an excess of 52 dwellings above the minimum of 200 required by CWACs housing supply needs.**

18/01125/FUL 5 Millfield Close, Farndon, Chester CH3 6PW. Single storey rear extension and glazed infill to existing canopy to front of dwelling.

**Resolved: Noted.**

##### **Decisions:**

None received.

**Resolved: Noted.**

##### **Appeals:**

17/01344/OUT Appeal under Section 78; Lodge Farm, Worthenbury Road, Crewe By Farndon, Chester CH3 6PA. Erection of 14 live/work units. Planning Inspector Ref: APP/A0665/W/17/3182960 Appeal Reference: 18/00008/REF.

**Resolved: Noted.**

#### **98.18. FINANCE.**

**(1) Resolved: that the payment of salaries and expenses, the payment of invoices for goods received and services rendered were approved, receipts current balances noted.**

**(2) Resolved: that the Annual Summary of Accounts is approved.**

**Proposed by Cllr Rowlandson, seconded by Cllr Jones.**

**Resolved: Clerk to further research mobile Wi-Fi equipment and obtain updated costing for discussion at next meeting.**

#### **99.18 CLERKS CONTRACT**

The clerks temporary contract to be made permanent with effect from 1 May 2018 and a pay review to be undertaken with effect from 1 June 2018.

**Proposed by Cllr Rowlandson, seconded by Cllr Morris. All agreed.**

#### **100.18 BREWERY LANE**

To review progress regarding poor road surface.

**Resolved: Clerk to ask Cllr Greenwood for a progress report.**

#### **101.18 FARNDON CHRISTMAS TREE FESTIVAL**

This Item was brought forward on the Agenda and discussed between Minute 84.18 and 85.18 at the Chairmans discretion. All were in favour.

**Resolved: The main Parish Council Christmas tree and the Church tree both be switched on on the 1<sup>st</sup> December and the smaller trees in the village on the 8<sup>th</sup> December.**

#### **102.18 C56 BUS SERVICE**

The clerk reported that Stagecoach had advised that they hoped to have an improved amended timetable later on in the year to include an additional early morning and late afternoon service to Wrexham.

In response to a residents complaint that the current service was unreliable due to poor time keeping Stagecoach had advised that they were not aware of any problems but would speak to the drivers.

**Resolved: Noted.**

Cllr Fish raised an issue regarding the C56 pick up point at Foregate Street, Chester. The official stop was point EE not DD.

**Resolved: The clerk to raise with Stagecoach.**

#### **103.18 FARNDON COMMUNITY CLUB.**

**Noted: nothing to report.**

#### **104.18 FARNDON BRASS BAND**

A proposal for Farndon Brass Band to purchase a piece of land at Farndon Community Club to accommodate a new Band Room was shared and an agreement in principle sought.

**Resolved: The Parish Council acknowledged the suggestion and will discuss further at the next meeting.**

#### **105.18 CORRESPONDENCE, PUBLICATIONS AND INVITATIONS.**

Minutes

**Resolved: to be published in draft form on the Parish Council website as soon as available following a meeting.**

Resident

**Resolved: Clerk to send letter of condolence to a resident.**

General Data Protection Regulations (GDPR)

**Resolved:** Noted that the clerk was waiting for an invitation from ChALC to attend the next available training seminar as the first had been heavily oversubscribed. Cllr Gill to offer help with implementing new regulations. To discuss at next meeting.

**106.18 STANDING CONSIDERATION OF HIGHWAY MATTERS.**

The following highways issues were reported / discussed:

A534: Pothole at Junction to Sibbersfield Lane.

**Resolved: Clerk to report for a second time.**

Bin Lorry Collections: Complaint regarding refuse blowing back out of lorry.

**Resolved: Clerk to raise with Cllr Greenwood again.**

Verge cutting programme: Grass verges looking untidy and in need of cutting.

**Resolved: Clerk to request.**

**107.18 DATE AND TIME OF THE NEXT MEETING.**

**Resolved:** that the date and time of the next meeting will be on Tuesday 5th June 2018 at 7.30pm.

DRAFT