Farndon Parish Council

**TO: ALL MEMBERS OF THE COUNCIL**

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at **FARNDON MEMORIAL HALL,** on **TUESDAY 7th May 2019** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

**Claire Taylor**

**Clerk to Farndon Parish Council**

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**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Reports in any “Part 2” contain confidential information and only Councillors and reporting officers can be present.**

If you have any general enquiries about the meeting, please contact: Claire Taylor, Clerk, on 01829 270887 or farndonparishclerk@gmail.com

**1. APPOINTMENT OF CHAIRMAN.**

To receive nominations for and elect the Chairman of the Parish Council for the forthcoming year.

**2. ACCEPTANCE OF OFFICE.**

The elected Chairman and all new Members will sign the Acceptance of Office.

**3. APPOINTMENT OF VICE CHAIRMAN.**

To receive nominations for and elect the Vice Chairman of the Parish Council for the forthcoming year.

**4. APOLOGIES FOR ABSENCE.**

To receive and approve apologies for absence as reported to the Clerk.

**5. GENERAL PUBLIC SPEAKING TIME.**

Members of the public will be invited to comment on any items on the agenda before business commences.

**6. DECLARATIONS OF INTEREST.**

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members’ Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

**7. COMMUNITY SAFETY.**

To receive a report on community safety.

**8. BOROUGH COUNCILLOR.**

To receive details of the election of a new Borough Councillor.

**9. MINUTES OF THE ANNUAL PARISH MEETING**

To confirm as a true record the Minutes of the Annual Parish Meeting held on 2nd April 2019. **Enc.**

**10. MINUTES OF THE LAST MEETING.**

To confirm as a true record the Minutes of the meeting of the Parish Council held on 2nd April 2019. **Enc.**

**11. CLERK’S REPORT.**

To receive a report from the clerk on the actions taken from the resolutions made at the last meeting - **Enc.**

**12. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.**

**To agree membership and responsibility for the following:**

ChALC. area meetings, Burial Ground Committee, Finance Working Group, Plumpton Harding Committee, Farndon United Charities (2 representatives required), Farndon War Memorial Committee.

**13. APPROVAL OF STATUTORY DOCUMENTS.**

To readopt and approve unchanged the Parish Council’s Standing Orders, Financial Regulations and Risk Assessment. To readopt unchanged the current Code of Conduct adopted by CW&C Council.

**14. ANNUAL SUBSCRIPTIONS.**

To approve, confirm and note annual subscriptions.

ChALC

Playing Field Association

Cheshire Community Action

Mid Cheshire Footpaths Society

**15. ASSETS, DEEDS AND LEASES.**

To note assets, deeds and leases held by the Parish Council.

**16. ANNUAL INSURANCE.**

To approve the insurance schedule (unchanged) and approve annual renewal costs.

**17. DATES AND TIMES OF MEETINGS TO BE HELD IN 2019/20.**

To agree that Parish Council meetings will be held on the first Tuesday of the month at 7.30pm (except August).

**18. PLANNING.**

To consider applications dealt with between meetings of the Parish Council. To note any decisions received.

**Existing applications where decision is still awaited:**

 **18/03599/FUL:** Land at Pinnington Fields Farndon. Recreational chalet with fishing platform and change of use of land to recreational purposes (in retrospect).

**18/04624/FUL:** Hardley Farm Barton Road Farndon Chester Cheshire CH3 6NN Proposal: Construction of agricultural building.

**19/00353/FUL** Lodge Farm Worthenbury Road Crewe By Farndon Chester CH3 6PA

Proposal: Replacement front porch, dormer window to rear, render part of the external

facade and alterations to the garage for use as part of the dwelling.

**19/00323/FUL** Rioch Church Lane Farndon Chester Cheshire CH3 6QD

Proposal: Conversion of existing garage to residential annex including raising of roof to provide first floor.

**19/00732/FUL** 51-52 High Street, Farndon. Change of use from shop to one dwelling.

**New applications:**

**19/00834/FUL** Fernleigh, Churton Road, Farndon. Erection of detached garage.

**19/01443/CAT** Bridge End, Church Lane, Farndon. Fell 1 x fir tree.

**19/01338/FUL** Branksome, High Street, Farndon. Proposed garden room.

**Decisions:**

None received.

**19. FINANCE.**

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances for March and April. **Enc.**

 PWLB statement received to 31 March 2019.

**20. WAR MEMORIAL HALL.**

To receive audited accounts for the year 2018/19.

**21. NEWSLETTER.**

Update regarding circulation of next issue.

**22. CORRESPONDENCE, PUBLICATIONS AND INVITATIONS.**

To receive correspondence, publications and invitations and agree actions and attendees.

Request from Farndon WI to plant a tree in the village.

Letter from Walkers asking for Spring planter/basket requirements this year.

Request from War Memorial Committee to consider siting of a grit bin in the car park.

Letter from Fawns advising that a contractor has now been assigned to address issues with the play equipment at FCC.

Request for burial of cremated remains in Cremation Garden.

Request for approval of headstone inscription.

Letter from CWAC advising they will be in contact re speed gun training in June.

**23. FARNDON COMMUNITY CLUB.**

To receive Farndon Club information relevant to the Parish Council.

**24. MUGA.**

To receive any update.

**25. STANDING CONSIDERATION OF HIGHWAY MATTERS.**

Members may inform the Clerk of any issues regarding highways and footpaths.

Residents request for hedge at Ivy Cottage, Barton Road to be cut back.

Residents request for give way signage at junction of Millfield Close/Greenway.

**26. DATE AND TIME OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be on Tuesday 4th June 2019 at 7.30pm.