

Farndon Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Meeting of the Council to be held VIRTUALLY via ZOOM, on **TUESDAY 1st DECEMBER 2020 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Farndon Parish Council

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Reports in any “Part 2” contain confidential information and only Councillors and reporting officers can be present.

Members of the public wishing to attend the Part 1 section of the meeting MUST contact the Clerk in advance of the meeting to be given access details by emailing farndonparishclerk@gmail.com or calling 01829 270887.

PART 2

18. CHURCHYARD GROUNDS MAINTENANCE/TENDER PROCESS.

To receive and approve recommendations from the Churchyard Sub Committee.

Enc.