

Farndon Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held **VIRTUALLY VIA ZOOM**, on **TUESDAY 4th May 2021** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Farndon Parish Council

Members of the public and press are welcome to join this remote 'Part 1' meeting. There will be an "Open Forum" not extending 15 minutes at the beginning of the meeting to raise any issues with the Parish Council. To attend the meeting please contact the Clerk to register: farndonparishclerk@gmail.com. Should any attendee wish to speak during the Open Forum part of the meeting please request to do so when registering and please state the subject matter you wish to speak about.

1. APPOINTMENT OF CHAIRMAN.

To elect the Chairman of the Parish Council for the forthcoming year.

2. ACCEPTANCE OF OFFICE.

The elected Chairman will sign the Acceptance of Office.

3. APPOINTMENT OF VICE CHAIRMAN.

To elect the Vice Chairman of the Parish Council for the forthcoming year.

4. COUNCILLOR VACANCY.

To acknowledge the present position.

5. APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence as reported to the Clerk.

6. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct

and as defined by regulations made under section 30(3) of the Localism Act 2011.

7. OPEN FORUM.

Members of the public will be invited to comment on any items on the agenda before business commences.

8. CWAC.

An opportunity to raise issues of longstanding with the CWAC Head of Streetcare services.

9. COMMUNITY SAFETY.

To receive a report on community safety from PCSO McKevitt.

i) To raise letter of concern received from resident regarding parking on the High Street.

10. BOROUGH COUNCILLORS REPORT.

To receive a report from the Borough Councillor. **To follow.**

11. MINUTES OF THE ANNUAL PARISH MEETING.

To confirm as a true record the Minutes of the Annual Parish Meeting held on 6th April 2021. **Enc.**

12. MINUTES OF THE ORDINARY 6 APRIL MEETING.

To confirm as a true record the Minutes of the meeting of the Parish Council held on 6th April 2021. **Enc.**

13. MINUTES OF THE EXTRAORDINARY 14 APRIL 2021 MEETING.

To confirm as a true record the Minutes of the Extraordinary Part 2 meeting of the Parish Council held on 14th April 2021. **Enc.**

14. CLERK'S REPORT.

To receive a report from the clerk on the actions taken from the resolutions made at the last meeting – **To follow.**

15. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.

To agree membership and responsibility for the following:

Chalc. area meetings, Churchyard/Cremation Garden Committee, Finance Working Group, Plumpton Harding Committee, Farndon United Charities, Farndon War Memorial Committee, Farndon Community Club Sub Committee.

16. APPROVAL OF STATUTORY DOCUMENTS.

To readopt and approve unchanged the Parish Council's Standing Orders, Financial Regulations and Risk Assessment. To readopt unchanged the current Code of Conduct adopted by CW&C Council.

17. ANNUAL SUBSCRIPTIONS.

To approve, confirm and note annual subscriptions.
Chalc, Playing Field Association, Cheshire Community Action, Mid Cheshire Footpaths Society.

18. ASSETS, DEEDS AND LEASES.

To note assets, deeds and leases held by the Parish Council.

19. ANNUAL INSURANCE.

To approve the insurance schedule (unchanged).

20. DATES AND TIMES OF MEETINGS TO BE HELD IN 2021/22.

To agree that Parish Council meetings will be held on the first Tuesday of the month at 7.30pm (except August).

21. PLANNING.

To consider applications dealt with between meetings of the Parish Council.
To note any decisions received.

Existing applications where decision still awaited:

17/04616/FUL Land rear of Del Rio and Rivercrest Townfield Lane Farndon Chester Construction of greenhouse (proposed) and fish food store, open barn and fish holding tanks (in retrospect).

18/03599/FUL Land at Pinnington Fields Farndon. Recreational chalet with fishing platform and change of use of land to recreational purposes (in retrospect).

20/02999/FUL Farndon Sports and Social Club Sibbersfield Lane Farndon Installation and use of replacement floodlights and fencing.

20/03952/FUL Land at Crewe Hill Crewe Hill Lane Crewe by Farndon. Installation of a ground source heat pump (part retrospective).

20/04696/S73 Former Gas Storage Site Sibbersfield Lane Farndon CH3 6NX Amendment to application 17/01363/S73 to layout and house types.

20/04780/FUL The Laurels Sibbersfield Lane Farndon CH3 6NX Single storey extensions to annex.

21/00456/FUL Ivy Cottage Barton Road Farndon Replacement of sashes, windows and doors, installation of boiler flue.

21/00937/FUL 1 Rock Cottages Church Lane Farndon Demolition of existing garden room and erection of a 2-storey rear extension, new timber garden shed and tarmacadam to existing driveway.

21/00796/FUL 36 Quarry Hill Farndon Single storey front extension.

21/00882/FUL Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio.

21/00539/FUL Land at Marsh Lane Kingsmarsh Chester Erection of a stable building and a storage building for hay and straw with associated hard standing, construction of a 25m x 50m outdoor arena for exercising horses.

New applications:

21/01797/TPO St Chads Church, Church Lane, Farndon Advisory fells are to be felled as per Tree Survey.

21/00940/FUL 10 Strawberry Close Farndon Alteration to front of property to replace garage door with bay window.

21/01162/FUL 2 Smithy Cottages Churton Road Farndon Part demolition of single storey outbuildings, single storey side and first floor extension, alterations to windows/doors.

21/01315/FUL 1 Raven Close Farndon Single storey rear extension, garage conversion.

Decisions:

None.

22. NEIGHBOURHOOD DEVELOPMENT PLAN.

To receive an update and discuss further actions.

23. FINANCE.

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances for April. **To follow.**

24. ANNUAL GOVERNANCE and ACCOUNTABILITY RETURN (AGAR) 2020/21 PART 3.

To acknowledge the Independent report from the Internal auditor and approve the AGAR in the following order:

(i) the Annual Governance Statement (Section 1).

Followed by:

(ii) the Annual Accounting Statements (Section 2). **To follow.**

25. WAR MEMORIAL HALL.

To receive a report for the year 2020/21.

26. NEWSLETTER.

Update regarding circulation of next issue.

27. CORRESPONDENCE, PUBLICATIONS AND INVITATIONS.

To receive correspondence, publications and invitations and agree actions and attendees.

- i) Complaint received regarding public toilets.
- ii) CWAC: Community Resilience Plans.
- iii) Co-op Local Community Fund.
- iv) MHCLG: Electronic Communications Infrastructure Consultation.
- v) DCMS: Rural Broadband Consultation.
- vi) Chal: High Court ruling regarding cessation of virtual meetings with effect from 7 May 2021.
- vii) To note PWLB statement received to 31 March 2021.

28. FARNDON COMMUNITY CLUB.

To receive Farndon Club information relevant to the Parish Council.

29. MUGA.

To receive any update.

30. STANDING CONSIDERATION OF HIGHWAY MATTERS.

Members may inform the Clerk of any issues regarding highways and footpaths.

- i) Handrail at boardwalk reported as damaged.

31. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Tuesday 1st June 2021 at 7.30pm. This will be a socially distanced face-to-face meeting in Farndon War Memorial Hall.