

Approved at a virtual meeting of FPC held on 6 April 2021

Farndon Parish Council

MINUTES OF THE MARCH MEETING (PART 1) OF FARNDON PARISH COUNCIL HELD ON TUESDAY 2nd MARCH 2021 AT 7.30PM, VIRTUAL ZOOM MEETING DURING COVID 19 PANDEMIC.

**Present:** Cllrs P Fish, S Rowlandson, P Amphlett, D Finlay, F Henderson, J Hillyer, M Jones, L Morris, V Roberts, H Williams.

**In attendance:** Ward Cllr P Roberts, 1 member of the public, C Taylor (Clerk).

**36.21. APOLOGIES FOR ABSENCE.**

Cllr J Griffiths.

**37.21 OPEN FORUM.**

A member of the public attended to speak about a decision by the Planning Inspector to dismiss their appeal against enforcement action by CWAC in relation to the addition of a new driveway and tennis court at their property. Kingslee Worthenbury Road Crewe by Farndon CH3 6PA.

It was likely that an agreement could be reached with CWAC over the driveway if such an agreement could be reached that was consistent with the Planning Inspectors decision as it was not the principle but the appearance of the access that was the issue. The positioning of the tennis court however was an issue but the resident now had new evidence that the land had previously been garden area and that the tenant farmer had stated that there was no use for it as agricultural land. The intention was to submit a new application for the tennis court.

They asked for the Parish Councils support for the new planning application to be submitted late March

Members agreed to bring Item 12 (i) on the agenda forward at this point - Minute 47.21(i):

**Resolved:** Members agreed unanimously that when the Parish Council was consulted by CWAC on the application a letter of support would be forwarded to the Planners.

### 38.21 DECLARATIONS OF INTEREST.

Cllr V Roberts declared a personal interest in Item 12(ii) and that she would not participate in any discussion or vote.

### 39.21 COMMUNITY SAFETY.

Monthly report from Police previously circulated to all Cllrs.

**Resolved:** Noted.

Further discussed:

i) Request to assist with a local base: PCSO McKevitt was to use Farndon Community Club as an additional temporary base while on duty.

**Resolved:** Noted.

ii) Idling cars: A letter had been received from a resident with concerns about cars idling and requested that the Parish Council took a proactive approach towards discouraging the practice.

**Resolved:** Noted that the Clerk had informed the resident that the advice from the police was on the Parish website and that reference to it would be made in the next newsletter.

### 40.21 BOROUGH COUNCILLORS REPORT.

Monthly report from Cllr P Roberts previously circulated to all Cllrs.

**Resolved:** Noted.

Further discussed:

i) PROW (Churton Road) application: Nothing further to report. **Resolved:** Cllr Roberts to chase progress.

ii) Future plans for Highways Service: Nothing further to report. **Resolved:** Noted.

iii) Flooding: A list was being compiled of sites that persistently flooded in the Ward to forward to CWAC for attention. **Resolved:** Noted.

iv) Renovations to Farndon Bridge: Scheduled for March but no road closure planned. **Resolved:** Noted.

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**41.21 MINUTES OF THE ORDINARY MEETING HELD 2 FEBRUARY 2021.**

**Resolved:** that the Minutes of the meeting of the Parish Council held on 2nd February 2021 be confirmed as a true record.

**Proposed:** Cllr M Jones **Seconded:** Cllr P Amphlett.

### 42.21 MINUTES OF THE EXTRAORDINARY MEETING HELD 11 FEBRUARY 2021.

**Resolved:** that the Minutes of the meeting of the Parish Council held on 11<sup>th</sup> February 2021 be confirmed as a true record.

**Proposed:** Cllr H Williams **Seconded:** Cllr V Roberts.

#### 43.21 CLERK'S REPORT.

**Resolved:** that the clerk's report in entirety be noted and approved.

**Proposed:** Cllr P Fish **Seconded:** Cllr M Jones.

Discussed further:

i)Defibrillators:

Defibrillator gifted by Taylor Wimpey: Jeffs Hair Salon had confirmed that they were still happy to site the defibrillator outside the salon and act as custodian but could only commit to accommodating it on the purchase of the building.

**Resolved:** Noted.

External defibrillator at Pharmacy: The Clerk confirmed that a replacement unlocked cabinet door to replace the current locked one had been purchased.

**Resolved:** Clerk to speak to Graham Rigby at the pharmacy prior to it being fitted.

ii)Grass verge damage Townfield Lane: **Resolved:** As there had been little or no improvement the Clerk to report to CWAC and inform complainant.

iii)CWAC Supplementary Planning Document: **Resolved:** Contents noted.

#### 44.21 PLANNING.

Planning applications/decisions received by the Parish Council since/outstanding from the last meeting:

##### **Existing applications where decision still awaited:**

**17/04616/FUL** Land rear of Del Rio and Rivercrest Townfield Lane Farndon Chester Construction of greenhouse (proposed)and fish food store, open barn and fish holding tanks (in retrospect).

**18/03599/FUL** Land at Pinnington Fields Farndon. Recreational chalet with fishing platform and change of use of land to recreational purposes (in retrospect).

**20/02999/FUL** Farndon Sports and Social Club Sibbersfield Lane Farndon Installation and use of replacement floodlights and fencing.

**20/03952/FUL** Land at Crewe Hill Crewe Hill Lane Crewe by Farndon. Installation of a ground source heat pump (part retrospective).

**20/04696/S73** Former Gas Storage Site Sibbersfield Lane Farndon CH3 6NX Amendment to application 17/01363/S73 to layout and house types.

**20/04761/PIP** Land at 23 Dee Crescent Farndon Chester Permission in principle application for the development of 2 no residential dwellings.

**20/04780/FUL** The Laurels Sibbersfield Lane Farndon CH3 6NX Single storey extensions to annex.

##### **New applications:**

**21/00456/FUL** Ivy Cottage Barton Road Farndon Replacement of sashes, windows and doors, installation of boiler flue.

##### **Decisions:**

**Approved: 20/02962/FUL** 2 Nightingale Close Farndon Single storey front extension, to include rendering and replacement tiles to side.

#### 45.21 FINANCE.

**Resolved:** that the payment of salaries and expenses, the payment of invoices for goods received and services rendered were approved, receipts and current balances noted.

Hard paper copy to be forwarded to Cllrs Jones and Roberts for verification and signature bi monthly.

**Proposed:** Cllr P Fish   **Seconded:** Cllr L Morris

#### 46.21 STANDING ORDERS.

The Sub Committee (Cllrs Finlay, Henderson, Morris, Rowlandson and Williams) had met to review FPC Standing Orders and tabled the following revised policy documents for approval.

#### STATUTORY DOCUMENTS

Standing Orders

Financial Regulations

Publication Scheme

#### FARNDON PARISH COUNCIL POLICIES

Complaints Procedure

Commemorative Policy (to be linked with CWAC Public Memorials Guidance)

Data Protection and Retention

Social Media and Communications

**Resolved:** To agree and adopt all documents with immediate effect. Clerk to give the newly elected Chairman at each May meeting a sealed envelope detailing all sensitive log ins/passwords etc should they need to be accessed in the absence of the Clerk.

**Proposed:** Cllr S Rowlandson   **Seconded:** Cllr V Roberts

#### 47.21 CORRESPONDENCE.

To receive correspondence, publications and invitations and agree action and attendees.

Received:

i) Letter from resident regarding planning decision (20/04340/LDC Kingslee, Worthenbury Road). **Resolved:** Dealt with at Item 37.21.

ii) Letter from resident regarding planning/parking concern (Ince Drive).

**Resolved:** Clerk to write to CWAC Planning to ask for advice, ask PCSO to look at the parking concern, advise complainant of actions.

iii) CWAC: Total Environment Team – Trees for Climate. **Resolved:** No comment.

iv) CWAC: Empty Homes Week (15-21 February). **Resolved:** No comment.

v)CWAC: Covid briefing: Mass Vaccination site Chester Racecourse.

**Resolved:** Noted.

vi)CWAC: Covid briefing: Mobile testing units. **Noted:** FCC had offered the club to CWAC but had had no response to date.

vii)CHALC: Website Accessibility Standards WCAG 2.0. The Clerk had attended this virtual event. **Resolved:** A Subcommittee (Cllrs Amphlett, Henderson and Williams) was elected to discuss further. Clerk to convene a meeting and a report to be made at the April meeting.

viii)NALC: Policy Consultation (to 12 March) - Model Design Code. **Resolved:** Noted.

ix)NALC: Funding Bulletin. **Resolved:** Noted.

x)NALC: Consultation (to 26 February): Right to Regenerate. **Resolved:** Noted.

xi)Resident: A request to install a vertical headstone in the Cremation Garden: **Resolved:** Members agreed not to deviate from the current rules and regulations and to advise that only a horizontally laid memorial stone would be allowed. Clerk to advise the resident.

xii) Member of the public: A complaint had been made that access to an old water pump on Marsh Lane at Kingsmarsh had been restricted or denied by current ongoing works at a property on Marsh Lane. **Resolved:** Clerk to write to Churton Parish Council to ascertain their view.

xiii)CHALC: Invitation to attend a training session 12 April 2021: Dealing with Individual Planning Applications. **Resolved:** Noted that Cllrs Williams and Finlay were booked on to this event.

xiv)Walkers Lane: Following a complaint from a resident Barnston Estate had asked the tenant to try to make the entrance to the field a little less muddy and therefore more passable. **Resolved:** Noted.

xv)Flooding: Letter from Denamere Lane resident regarding flood issues. **Noted:** Cllr Roberts had suggested they might attend a virtual CWAC Storm Christoph briefing.

xvi) Letter from a local University student requesting information to assist with completing their dissertation. **Noted:** The request had been forwarded to the NDP Team who had since contacted the student.

#### **48.21 FARNDON COMMUNITY CLUB.**

i) Climate Emergency Fund: The next CWAC applications were expected to be invited the first week in April. It was not yet known what level of grant would be on offer.

The feasibility report determining a suitable heating system and quotes were due this week.

**Resolved:** Noted.

ii) Play area: The Fawns inspection had been carried out and the report advised that no action was required at present. The gate, however, still required adjusting to open outwards

**Resolved:** Noted. Cllr Hillyer to ask Roland Twydell if he could deal with the gate adjustment.

iii) Water damage to hall: The ceiling was now down and the floor was coming up the following week.

**Resolved:** Noted.

#### **49.21 MUGA.**

The planning application was still pending (re lighting and fencing).

**Resolved:** Noted.

#### **50.21 STANDING CONSIDERATION OF HIGHWAY MATTERS.**

i) Riverside safety equipment reported as being damaged/missing: The CWAC Regulatory Team (Rural Localities) had been asked to look into this.

**Resolved:** Noted.

ii) Various overgrown hedges: These had been reported to CWAC but no action had been taken.

**Resolved:** Clerk to speak to the Rural Localities team to ask them to investigate.

#### **51.21 DATE AND TIME OF THE NEXT MEETING.**

**Resolved:** that the date and time of the next meeting will be on Tuesday 6<sup>th</sup> April 2021 at 7.30pm and it will be preceded by the Annual Parish Meeting at 7.00pm. This will be a virtual meeting due to current Covid 19 restrictions.