

**Approved at FPC Meeting 5 October 2021**

**Farndon Parish Council**

**MINUTES OF THE EXTRAORDINARY MEETING OF FARNDON  
PARISH COUNCIL HELD ON MONDAY 27<sup>th</sup> SEPTEMBER 2021 AT  
7.30PM**

**Present:** Cllrs S Rowlandson (Chair), P Amphlett, F Henderson, M Jones, L Morris, V Roberts, H Williams.

**In attendance:** A Carmichael (MUGA team), P Roberts (Ward Cllr) and C Taylor (Clerk).

**164.21. APOLOGIES FOR ABSENCE.**

Cllrs D Finlay, P Fish, J Hillyer and M Rudd. R Gordon representing MUGA team.

**Resolved:** Noted.

**165.21 DECLARATIONS OF INTEREST.**

No declarations were made.

**Resolved:** Noted.

**166.21 MULTI USE GAMES AREA AT FCC.**

A. Carmichael, representing the MUGA team, summarised the current position (as previously circulated on email) including reference to the tender review report and detailed costings. Contingency funds were now reduced due to increased costs as a result of the delay in progressing the works pending the approval of planning (lighting) but Sport England had increased their grant to help offset this.

Key conditions of the planning permission were confirmed: Start within 3 years, provide lighting level verification survey report within 3 months and no use of floodlights at night after 21:15.

**Resolved:**

Farndon Parish Council (FPC) agreed to instruct Platt Construction Limited as the selected contractor to construct the MUGA (to include them procuring the floodlighting). The reduced contingency was noted and assurance given by the Parish Council that they would assist financially in the unlikely event there should be a small shortfall.

MUGA team to provide the Clerk with a draft Instruction letter to Platts to progress.

Further discussed:

- i) Staged payments and vat: The Clerk confirmed that vat could be claimed back by FPC as soon as an invoice was paid if over £100 or monthly if under.
- ii) Safeguarding: Muga representative assured FPC that the contractor would have safeguarding processes written into their contract alongside Health and Safety responsibilities and insurance position. With regards to insolvency: Clerk to make enquiries about insurance cover.
- iii) S106 funding: The Clerk advised that CWAC were in the process of raising a PO number to enable an invoice to be raised.
- iv) Donations: Muga representative confirmed that there were two pledged donations of £10k each which would now be paid into the Muga funds.
- v) Strip of land adjacent to tennis courts/kennels (FPC owned): Muga representative advised that the contractor would require access for cabling and that it wasn't currently possible to access the land. It was agreed that FPC would liaise with the kennels re reinstating the fence in its original position to facilitate access and ensure that no boundaries were crossed.
- vi) Bowling green: The lights at the bowling club had been "condemned" and replacement floodlights were needed. It was agreed that Platt Construction be given a copy of the report and asked to provide a quote for FPC to consider.
- vii) Street light to front of tennis courts: Reported as being unlit. Agreed that the Clerk should in the first instance report to CWAC. Contractor to be asked to replace the bulb if CWAC would not.
- viii) Overgrown leylandii hedge to rear of bowling green: It was agreed that the Muga team would ask Grants Gardening Services to cut back.

The Parish Council expressed thanks to all of the Muga team.

**167.21 DATE AND TIME OF THE NEXT MEETING.**

**Noted: that the date and time of the next meeting will be on Tuesday 5<sup>th</sup> October 2021 at 7.30pm.**