

Farndon Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at **FARNDON MEMORIAL HALL**, on **TUESDAY 3rd May 2022** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Farndon Parish Council

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Reports in any “Part 2” contain confidential information and only Councillors and reporting officers can be present.

If you have any general enquiries about the meeting, please contact: Claire Taylor, Clerk, on 01829 270887 or farndonparishclerk@gmail.com

1. APPOINTMENT OF CHAIRMAN.

To elect the Chairman of the Parish Council for the forthcoming year.

2. ACCEPTANCE OF OFFICE.

The elected Chairman will sign the Acceptance of Office.

3. APPOINTMENT OF VICE CHAIRMAN.

To elect the Vice Chairman of the Parish Council for the forthcoming year.

4. APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence as reported to the Clerk.

5. GENERAL PUBLIC SPEAKING TIME.

Members of the public will be invited to comment on any items on the agenda before business commences.

6. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

7. COMMUNITY SAFETY.

To receive a report on community safety.

8. BOROUGH COUNCILLOR.

To receive a report from the Borough Councillor on issues that affect Farndon.

9. MINUTES OF THE ANNUAL PARISH MEETING

To confirm as a true record the Minutes of the Annual Parish Meeting held on 5th April 2022. **Enc.**

10. MINUTES OF THE LAST MEETING.

To confirm as a true record the Minutes of the Ordinary April meeting of the Parish Council held on 5th April 2022. **Enc.**

11. CLERK'S REPORT.

To receive a report from the clerk on the actions taken from the resolutions made at the last meeting – **To follow.**

12. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.

To agree membership and responsibility for the following:

Chalc. area meetings, Burial Ground Committee, Remembrance Garden Working Group, Finance Working Group, Community Project Fund, Plumpton Harding Committee, Farndon United Charities (3 representatives required), Farndon War Memorial Committee.

13. APPROVAL OF STATUTORY DOCUMENTS.

To readopt and approve unchanged the Parish Council's Standing Orders, Financial Regulations and Risk Assessment. To adopt the revised Code of Conduct adopted by CW&C Council.

14. ANNUAL SUBSCRIPTIONS.

To approve, confirm and note annual subscriptions.

Chalc

Playing Field Association

Cheshire Community Action

Mid Cheshire Footpaths Society

15. ASSETS, DEEDS AND LEASES.

To note assets, deeds and leases held by the Parish Council.

16. ANNUAL INSURANCE.

To approve the insurance schedule (unchanged) and approve annual renewal costs. To consider a LTA.

17. DATES AND TIMES OF MEETINGS TO BE HELD IN 2022/23.

To agree that Parish Council meetings will be held on the first Tuesday of the month at 7.30pm (except August).

18. PLANNING.

To consider applications dealt with between meetings of the Parish Council. To note any decisions received.

Existing applications where decision is still awaited:

21/00882/FUL Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio.

21/01400/FUL 1 Dee View Farndon CH3 6PR Erection of garden wall and three brick pillars to the front of the property with wooden gates to be hung on two of the brick pillars. Removal of existing kerbstones, reshape drive and replace kerb with Marshalls traditional tumbled kerb.

21/02184/S73 The Boathouse High Street Farndon CH3 6PU Demolition of existing café/dwelling house buildings and erection of a replacement dwelling house. Variation of Condition 2 of planning permission 15/02649/FUL (and 19/04100/NMA).

21/03991/FUL Townfield Farm Townfield Lane Farndon CH3 6QW Erection of 4 holiday chalets with associated works.

21/04589/FUL Oak Barns Townfield Lane Farndon Chester CH3 6QW Conversion of 3 dwellings to a single dwelling with associated alterations to fenestration.

21/05018/FUL Former Gas Storage Site Sibbersfield Lane Farndon CH3 6NX Construction of pumping station, including compound, parking space and landscaping.

21/05050/FUL 16 Greenway Farndon 2 storey rear extension, alteration to front and side window.

22/00097/FUL Land adjacent to The Cottage Marsh Lane Kings Marsh Chester Erection of a stable building and a storage building and construction of an outdoor arena.

22/00041/FUL Toll Bar Barton Road Farndon CH3 6NW Formation of a dropped kerb and removal of a section of existing hedge to provide new access for the existing dwelling.

22/00857/FUL The Boathouse High Street Farndon CH3 6PU Construction of detached double garage with first floor studio.

New applications:

22/00972/FUL Wynton Crewe Lane Farndon CH3 6PG Replacement side extension conversion of existing garage into kitchen and alterations to existing front porch area.

Decisions:

Approved: 21/04848/FUL Sibbersfield Lane Farm Sibbersfield Lane Farndon Chester CH3 6NX Construction of cow cubicle extension to existing building.

Approved: 21/05080/FUL 14 Ince Drive Farndon CH3 6NS Demolition of existing outrigger and construction of single storey rear and side wrap around extension.

Approved: 22/00228/FUL Farndon Bridge High Street Farndon Installation of a temporary overland water pipe across Farndon Holt Bridge.

19. FINANCE.

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances for April. **To follow.**

- (i) PWLB statement received to 31 March 2022.

- (ii) Audit: Arrangements and timing for both internal and external audits.

20. WAR MEMORIAL HALL.

To receive audited accounts for the year 2021/22.

21. CORRESPONDENCE, PUBLICATIONS AND INVITATIONS.

To receive correspondence, publications and invitations and agree actions and attendees.

- i) Invitation: PCC Town and Parish Council meeting Tuesday 24 May 2022.

22. NEIGHBOURHOOD DEVELOPMENT PLAN.

To receive any update.

23. FARNDON COMMUNITY CLUB.

To receive any information relevant to the Parish Council.

- i) Platinum Jubilee commemoration.

24. MUGA.

To receive any information relevant to the Parish Council.

25. STANDING CONSIDERATION OF HIGHWAY MATTERS.

Members may inform the Clerk of any issues regarding highways and footpaths.

26. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Tuesday 7th June 2022 at 7.30pm.