

**MINUTES OF THE MEETING OF FARNDON PARISH COUNCIL HELD ON TUESDAY 7th
JUNE 2022 AT 7.30PM in FARNDON WAR MEMORIAL HALL**

Present: Cllr F Henderson, Cllr S Rowlandson, Cllr H Williams, Cllr D Finlay, Cllr V Roberts, Cllr M Rudd and Cllr J Hillyer.

In attendance: Ward Cllr P Roberts, PCSO R McKeivitt, Mr E Barnston, Mrs C Taylor, Clerk.

81.22. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllrs P Fish, M Jones and L Morris.

Resolved: that the apologies be noted.

82.22. DECLARATIONS OF INTEREST.

No declarations of interest were made.

83.22. GENERAL PUBLIC SPEAKING TIME.

Mr E Barnston asked if members would consider a formal entrance(s) to the village in the form of 'welcome gates' / wild flower planting to which he would be happy to contribute.

Resolved: Cllr Roberts to enquire about 'Neighbourhood Pride' funding shortly becoming available and let the Clerk have scheme details.

84.22. COMMUNITY SAFETY.

Police monthly report had been circulated prior to the meeting. PCSO McKeivitt was also in attendance. **Resolved:** Noted.

Further discussed:

- i) Complaint from resident regarding pedestrian access along track off Churton Road raised: **Resolved:** PCSO McKeivitt to raise with local PC.
- ii) SpeedWatch: **Resolved:** PCSO McKeivitt to arrange some further training in the deployment of the community speed gun.
- iii) Complaint from a resident regarding parking on Churton Road: **Noted:** PCSO McKeivitt and the Parking Enforcement officer were aware of the issue and would monitor going forward.

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85.22. BOROUGH COUNCILLORS REPORT.

Monthly report had been circulated prior to the meeting. Cllr P Roberts was in attendance and further reported:
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- i) School transport: The issue of school transport for some Farndon pupils had arisen again this year but it was hoped that it would soon be resolved.

Resolved: Noted.

ii)Riverside cliff path: A contractor had put forward a proposal to move/divert the currently closed footpath and although the initial response from CWAC had been 'lukewarm' it was currently being considered. **Resolved:** Noted.

86.22 MINUTES OF THE ANNUAL MAY MEETING.

Resolved: that the Minutes of the meeting held on 3rd May 2022 be confirmed as a true record and be signed by the Chairman.

Proposed Cllr S Rowlandson Seconded Cllr H Williams.

87.22. CLERK'S REPORT.

Resolved: that the clerk's report be noted.

i)Track off Churton Road/PROW application update: CWAC had confirmed that the council were currently in the process of awarding the contract to investigate the Farndon DMMO application. **Resolved:** Noted.

ii)Riverside track: CWAC PROW Officer intended speaking to the riverside residents and the GreenSpace Team regarding the track surface. **Resolved:** Noted.

iii)RAF Cadets offer of help: **Resolved:** Clerk to forward contact details to Soapbox Derby team.

iv)Community Project Fund: **Resolved:** Clerk to draw up draft application form and circulate to all members for comment/agreement before July meeting.

v)Boardwalk: Need to look at long term maintenance going forward. **Resolved:** Address at budget setting.

88.22 PLANNING.

Existing applications where decision still awaited:

21/00882/FUL Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio.

21/01400/FUL 1 Dee View Farndon CH3 6PR Erection of garden wall and three brick pillars to the front of the property with wooden gates to be hung on two of the brick pillars. Removal of existing kerbstones, reshape drive and replace kerb with Marshalls traditional tumbled kerb.

21/02184/S73 The Boathouse High Street Farndon CH3 6PU Demolition of existing café/dwelling house buildings and erection of a replacement dwelling house. Variation of Condition 2 of planning permission 15/02649/FUL (and 19/04100/NMA).

21/03991/FUL Townfield Farm Townfield Lane Farndon CH3 6QW Erection of 4 holiday chalets with associated works.

21/05018/FUL Former Gas Storage Site Sibbersfield Lane Farndon CH3 6NX Construction of pumping station, including compound, parking space and landscaping.

21/05050/FUL 16 Greenway Farndon 2 storey rear extension, alteration to front and side window.

22/00097/FUL Land adjacent to The Cottage Marsh Lane Kings Marsh Chester Erection of a stable building and a storage building and construction of an outdoor arena.

22/00041/FUL Toll Bar Barton Road Farndon CH3 6NW Formation of a dropped kerb and removal of a section of existing hedge to provide new access for the existing dwelling.

22/00857/FUL The Boathouse High Street Farndon CH3 6PU Construction of detached double garage with first floor studio.

22/00972/FUL Wynton Crewe Lane Farndon CH3 6PG Replacement side extension conversion of existing garage into kitchen and alterations to existing front porch area.

New applications:

22/01241/FUL Land at Churton Road Farndon Single storey rear extension.

22/01472/CAT Deebank House High Street Farndon Fell and remove stumps to 5 no. Holly Trees. Fell and remove Horse Chestnut. Fell and remove Sycamore.

Decisions:

Approved: 21/04589/FUL Oak Barns Townfield Lane Farndon Chester CH3 6QW Conversion of 3 dwellings to a single dwelling with associated alterations to fenestration.

Resolved: Noted.

89.22 NEIGHBOURHOOD DEVELOPMENT PLAN.

The revised Farndon Neighbourhood Development Plan had now been rewritten and the Design Code finished and the working group had now received awaited additional information in the form of maps in order to complete and forward to CWAC.

Resolved: Noted.

90.22. FINANCE.

Resolved: that the payment of salaries and expenses, the payment of invoices for goods received and services rendered be approved and the receipts and balances be noted.

Proposed Cllr V Roberts Seconded Cllr S Rowlandson.

i) Appointment of Internal auditor for 2022/2023: **Resolved:** UHY Hacker Yong be appointed.

Proposed: Cllr V Roberts Seconded: Cllr F Henderson.

91.22. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2021/22 PART 3.

The Clerk tabled the Independent Report from the Internal Auditor.

Resolved: Noted.

Resolved: (i) that the Annual Governance Statement (Section 1) be approved and signed off by Cllr Henderson for auditing purposes.

Proposed: Cllr V Roberts

Seconded: Cllr S Rowlandson

Followed by:

Resolved: (ii) that the Annual Accounting Statements (Section 2) be approved and signed off by Cllr Henderson for auditing purposes.

Proposed: Cllr V Roberts

Seconded: Cllr S Rowlandson

92.22. CORRESPONDENCE, PUBLICATIONS AND INVITATIONS.

Received: correspondence, publications and invitations.

- i) An invitation to attend the PCC Town and Parish Council meeting on Tuesday 24 May 2022 had been received. **Noted:** Cllrs V Roberts and D Finlay had attended and circulated a report on email.
- ii) Request to agree siting of riverside memorial bench (just above disabled access fishing peg). **Resolved:** Agreed.
- iii) Clerks and Councils Direct: To discuss circulation and submission of an article. **Resolved:** Cllr Henderson to speak to MUGA team regarding submitting an article.
- iv) NALC: Sector Finance Survey 2022. **Resolved:** Clerk to respond online.
- v) Letter from resident complaining about parking on Churton Road: **Noted:** Dealt with at Item 84.22.
- vi) Approach from Chairman of Holt Council to Chair of FPC:
 - a) Following a request for a representative to attend each other's meetings it had been suggested that both Councils could exchange Minutes and Agendas and attendance at meetings should be based on business being conducted. **Resolved:** Chair of Holt Council to formally request this of the Clerk (FPC).
 - b) Archaeological dig for Roman remains: A cross border Community Project was underway by the Townfield Lane fish farm and donations were being sought. **Resolved:** Cllr Henderson to speak to the school to see if they would like to be involved with the dig and also to get some idea of costs to come back to the PC with.
- vii) Kloud 9: The Parish Council could only draw attention to Kloud9 and not endorse them. **Resolved:** Noted.
- viii) Letter received from a resident regarding the track off Churton Road asking what plans the Parish Council had for the track. **Noted:** The Clerk had responded advising that the Parish Council had submitted an application to CWAC for the track to be designated a PROW.

93.22. FARNDON COMMUNITY CLUB.

Cllr Williams reported:

- i) Work continued on the shower/changing room refurbishment.
- ii) Platinum Jubilee: The event had been well attended and very successful.
- iii) Bar area: Looking to refurbish.
- iv) Waiting for solar panels and LED lighting. **Resolved:** noted.
- v) Maintenance of playing field: A request for assistance was made to enable the purchase of equipment to carry out the grass cutting/maintenance of the football pitch on the playing field. **Resolved:**
 - a) FPC to agree and circulate their application form to apply for funding from the Community Benefit Fund prior to the July meeting. To progress any application to FPC Community Benefit Fund at July FPC meeting.
 - b) Cllr Roberts offered to contribute £1000 from his Members Budget.
 - c) FCC to speak to Malpas FC groups to ask if they could contribute.

d) Cllr Roberts would put Cllr Hillyer in touch with the relevant Rural Officer in order to find out more about/pursue crowdfunding.

94.22. MUGA

Nothing to report.

Resolved: Noted.

i) Practical Completion Certificate: **Resolved:** Agreed and signed by Chair on behalf of FPC.

95.22 REMEMBRANCE GARDEN WORKING GROUP.

The first phase of the path had now been completed and a border around the bench. Moles had appeared in the lawn but were being monitored by the gardener.

Resolved: Layout to be agreed.

96.22 STANDING CONSIDERATION OF HIGHWAY MATTERS.

Noted: CWAC had planted wild flower borders in the village financed from Cllr Roberts Members budget.

97.22. DATE AND TIME OF THE NEXT MEETING.

Resolved: that the date and time of the next meeting will be on Tuesday 5th July 2022 at 7.30pm.