

Farndon Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at **FARNDON MEMORIAL HALL**, on **TUESDAY 16th May 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Farndon Parish Council

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Reports in any “Part 2” contain confidential information and only Councillors and reporting officers can be present.

If you have any general enquiries about the meeting, please contact: Claire Taylor, Clerk, on 01829 270887 or farndonparishclerk@gmail.com

1. APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence as reported to the Clerk.

2. APPOINTMENT OF CHAIRMAN and VICE CHAIRMAN.

A Chairman and Vice Chair of the Parish Council for the forthcoming year will be elected at the June meeting. To confirm an interim Chair for the May meeting and outline the election process.

3. CO-OPTION, WELCOME AND INTRODUCTIONS.

i) To note that FPC returned uncontested at the May elections with one vacancy.

ii) To consider a nomination for co-option to one vacancy.

iii) To extend a welcome to returning and newly elected members.

iv) Clerk to receive signed Declaration of Acceptance of Office and Register of Interest forms.

v) To consider token of appreciation to long serving outgoing Members.

4. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

5. GENERAL PUBLIC SPEAKING TIME.

Members of the public will be invited to comment on any items on the agenda before business commences.

6. COMMUNITY SAFETY.

To receive a report on community safety.

i) Elections: Theft of candidates' advertising board reported.

7. BOROUGH COUNCILLOR.

To receive a report from the Borough Councillor on issues that affect Farndon.

8. MINUTES OF THE ANNUAL PARISH MEETING

To confirm as a true record the Minutes of the Annual Parish Meeting held on 4th April 2023. **Enc.**

9. MINUTES OF THE LAST MEETING.

To confirm as a true record the Minutes of the Ordinary April meeting of the Parish Council held on 4th April 2023. **Enc.**

10. CLERK'S REPORT.

To receive a report from the clerk on the actions taken from the resolutions made at the last meeting – **To follow.**

i) Update on siting of an additional defibrillator.

11. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.

To agree membership and responsibility for the following:

Chalc. area meetings, Burial Ground Committee, Remembrance Garden Working Group, Plumpton Harding Committee, Farndon United Charities, Farndon War Memorial Committee.

Membership and responsibility for the following will be agreed at the June meeting when Chair and Vice Chair have been appointed as both sit on these groups: Finance Working Group, Community Project Fund.

12. APPROVAL OF STATUTORY DOCUMENTS.

To readopt and approve unchanged the Parish Council's Standing Orders, Financial Regulations, Risk Assessment and CWAC Code of Conduct.

13. ANNUAL SUBSCRIPTIONS.

To approve, confirm and note annual subscriptions.

Chalc

Playing Field Association

Cheshire Community Action

Mid Cheshire Footpaths Society

14. ASSETS, DEEDS AND LEASES.

To note assets, deeds and leases held by the Parish Council.

15. ANNUAL INSURANCE.

To approve the insurance schedule (unchanged LTA) and annual renewal costs.

16. DATES AND TIMES OF MEETINGS TO BE HELD IN 2023/24.

To agree that Parish Council meetings will be held on the first Tuesday of the month at 7.30pm (except August).

17. PLANNING.

Existing applications where decision still awaited:

21/00882/FUL Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio.

21/02184/S73 The Boathouse High Street Farndon CH3 6PU Demolition of existing café/dwelling house buildings and erection of a replacement dwelling house. Variation of Condition 2 of planning permission 15/02649/FUL (and 19/04100/NMA).

22/00097/FUL Land adjacent to The Cottage Marsh Lane Kings Marsh Chester Erection of a stable building and a storage building and construction of an outdoor arena.

22/02278/FUL Farndon River Gauging Station High Street Farndon Demolition of existing building, erection of single storey building to include stepped access.

23/00544/FUL 3 Deva Terrace Farndon First floor rear extension.

23/00569/LDC Del Rio Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years.

23/00568/LDC Riverside Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years

23/00567/LDC Rivercrest Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years.

23/00987/S73 Farndon Bridge High Street Farndon Installation of a temporary overland water pipe across Farndon Holt Bridge – variation of condition 3 (pipe removal) of planning permission 22/00228/FUL.

23/000959/FUL Farndon Sewage Disposal Works Installation of MCC Kiosk building.

New applications:

23/00863/FUL Land at Monument Place Chester Road Churton By Farndon Chester Erection of building comprising of 1400sqm of Class E (g) (ii) and (iii) floor area with associated parking, service yard turning circle, pedestrian links, bike and bin storage, two padel courts, and landscaping.

23/01045/LDC Poplar House High Street Farndon CH3 6PT To establish the existing use of the small disused shop as domestic storage (Class C3) for Poplar House following continuous use for at least 30 years.

23/01243/FUL 4 Parker Drive South Farndon CH3 6NQ 2 storey side extension with single storey extension to rear.

Decisions:

Withdrawn: 21/05018/FUL Former Gas Storage Site Sibbersfield Lane Farndon CH3 6NX Construction of pumping station, including compound, parking space and landscaping.

Approved: 23/00262/FUL The Pines Brewery Lane Farndon Single Storey Rear Extension.

18. FINANCE.

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances for April. **Enc.**

i)PWLB statement received to 31 March 2023.

19. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2022/23 PART 3.

i)To acknowledge the independent report from the Internal auditor.

To approve the AGAR in the following order:

(ii)the Annual Governance Statement (Section1).

Followed by:

(iii)the Annual Accounting Statements (Section 2). **To follow.**

20. WAR MEMORIAL HALL.

To receive the Treasurers Annual Report and audited accounts for the year 2022/23.

21. CORRESPONDENCE, PUBLICATIONS, AND INVITATIONS.

To receive correspondence, publications and invitations and agree actions and attendees.

i)Country Roads Festival - 24 to 28 August 2023.

ii)Complaint regarding condition of riverside track and concern for emerging track parallel to the closed cliff side footpath.

iii)Bus service to Chester mid evening: To gauge support for a trial.

22. FARNDON COMMUNITY CLUB/MUGA.

To receive any information relevant to the Parish Council.

i)Lamppost between FCC and old kennels.

23. STANDING CONSIDERATION OF HIGHWAY MATTERS.

Members may inform the Clerk of any issues regarding highways and footpaths.

24. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Tuesday 6th June 2023 at 7.30pm.

PART 2

25. GROUNDS MAINTENANCE TENDER.

To receive an update and agree actions.