

Farndon Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Meeting of the Council to be held at **FARNDON MEMORIAL HALL**, on **TUESDAY 6th June 2023 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Farndon Parish Council

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Reports in any “Part 2” contain confidential information and only Councillors and reporting officers can be present.

If you have any general enquiries about the meeting, please contact: Claire Taylor, Clerk, on 01829 270887 or farndonparishclerk@gmail.com

PART 1

1. APOLOGIES FOR ABSENCE. To receive and approve apologies for absence as reported to the Clerk.

2. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

3. VACANCY.

i) To consider co-option and honorary membership.

ii) Clerk to receive signed Declaration of Acceptance of Office and Register of Interest forms.

4. TERM OF OFFICE (CHAIRMAN AND VICE). To agree length of appointment.

5. APPOINTMENT OF CHAIRMAN. To elect a Chair. Clerk to receive signed Declaration of Acceptance of Office.

6. APPOINTMENT OF VICE CHAIRMAN. To elect a Vice Chair.

7. GENERAL PUBLIC SPEAKING TIME. Members of the public will be invited to comment on any items on the agenda before business commences.

8. COMMUNITY SAFETY. To receive a report on community safety.

9. BOROUGH COUNCILLOR. To receive a report from the Borough Councillor on issues that affect Farndon.

10. MINUTES OF THE ANNUAL MEETING. To confirm as a true record the Minutes of the Annual Meeting held on 16th May 2023. **Enc.**

11. CLERK'S REPORT.

To receive a report from the clerk on the actions taken from the resolutions made at the last meeting – **To follow.**

i) To consider token of appreciation to long serving outgoing Members.

12. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.

To agree membership and responsibility for the following:

Finance Working Group, Community Benefit Fund, Planning Working Group.

i) To consider allocating specific roles to individual Cllrs.

13. PLANNING.

EXISTING APPLICATIONS WHERE DECISION STILL AWAITED:

21/00882/FUL Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio.

21/02184/S73 The Boathouse High Street Farndon CH3 6PU Demolition of existing café/dwelling house buildings and erection of a replacement dwelling house. Variation of Condition 2 of planning permission 15/02649/FUL (and 19/04100/NMA).

22/00097/FUL Land adjacent to The Cottage Marsh Lane Kings Marsh Chester Erection of a stable building and a storage building and construction of an outdoor arena.

22/02278/FUL Farndon River Gauging Station High Street Farndon Demolition of existing building, erection of single storey building to include stepped access.

23/00544/FUL 3 Deva Terrace Farndon First floor rear extension.

23/00569/LDC Del Rio Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years.

23/00568/LDC Riverside Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years

23/00567/LDC Rivercrest Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years.

23/00987/S73 Farndon Bridge High Street Farndon Installation of a temporary overland water pipe across Farndon Holt Bridge – variation of condition 3 (pipe removal) of planning permission 22/00228/FUL.

23/000959/FUL Farndon Sewage Disposal Works Installation of MCC Kiosk building.

23/00863/FUL Land at Monument Place Chester Road Churton By Farndon Chester Erection of building comprising of 1400sqm of Class E (g) (ii) and (iii) floor area with associated parking, service yard turning circle, pedestrian links, bike and bin storage, two padel courts, and landscaping.

23/01045/LDC Poplar House High Street Farndon CH3 6PT To establish the existing use of the small disused shop as domestic storage (Class C3) for Poplar House following continuous use for at least 30 years.

23/01243/FUL 4 Parker Drive South Farndon CH3 6NQ 2 storey side extension with single storey extension to rear.

NEW APPLICATIONS:

23/01279/FUL 2 Dee View Farndon Demolition of existing garage and construction of detached garage and office. Replacement windows and doors to include rear sliding doors and two small windows in front to be replaced with one larger wider opening.

DECISIONS: None.

TO BE FURTHER CONSIDERED:

i) Above applications 23/00567/LDC 23/00568/LDC 23/00569/LDC Application for lawful development certificate for an existing use as a single dwelling for more than 4 years. **To discuss actions.**

ii) 18/03599/FUL Land at Pinnington Fields Farndon Recreational Chalet with fishing platform and change of use of land to recreational purposes (in retrospect). Declined 21/5/2021. Recent activity to allow access observed. **To discuss actions.**

14. FINANCE. To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances for May. **To follow.**

i) Approval of signatories.

15. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2022/23 PART 3.

i) To acknowledge the independent report from the Internal auditor.

To approve the AGAR in the following order:

(ii) the Annual Governance Statement (Section 1).

Followed by:

(iii) the Annual Accounting Statements (Section 2). **To follow.**

iv) To appoint an internal auditor for 2023/24.

16. CORRESPONDENCE, PUBLICATIONS, AND INVITATIONS. To receive correspondence, publications and invitations and agree actions and attendees.

i) Request to consider a Give Box.

ii) Request to consider an area of wild burial ground.

iii) Copy of a letter to Borough Councillor received expressing concern regarding a campsite along the banks of the River Dee.

17. FARNDON COMMUNITY CLUB/MUGA. To receive any information relevant to the Parish Council.

18. STANDING CONSIDERATION OF HIGHWAY MATTERS. Members may inform the Clerk of any issues regarding highways and footpaths.

19. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Tuesday 4th July 2023 at 7.30pm.

