

**MINUTES OF THE MEETING OF FARNDON PARISH COUNCIL HELD ON TUESDAY
6th JUNE 2023 AT 7.30PM in FARNDON WAR MEMORIAL HALL**

Present: Cllr V Roberts, Cllr S Rowlandson, Cllr F Henderson, Cllr H Williams, Cllr D Finlay (late), Cllr P Amphlett, Cllr M Rudd, Cllr B Hillyer.

In attendance: Cllr A Waddelove, Mr P Roberts, Mrs M Jones, PCSO R McKevitt (late) and Mrs C Taylor, Clerk.

PART 1

93.23. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Cllr P Fish, Cllr A Foster.

Resolved: that the apologies be noted.

94.23. DECLARATIONS OF INTEREST. No declarations of interest were made.

95.23. VACANCY.

i) Co-option and honorary membership: **Resolved:** Paul Roberts be co-opted as Councillor to the one post-election vacancy with immediate effect.

Margot Jones be welcomed as an honorary member of the Parish Council.

Proposed: Cllr F Henderson **Seconded:** Unanimously by all members present.

ii) Declaration of Acceptance of Office and Register of Interest forms were completed and signed by Cllr P Roberts.

96.23 TERM OF OFFICE (CHAIRMAN AND VICE CHAIRMAN).

Resolved: The appointments of Chair and Vice Chair run for a two-year term of office with immediate effect.

Proposed: Cllr V Roberts **Seconded:** Unanimously by all present.

97.23 APPOINTMENT OF CHAIRMAN.

Two nominations received for the position of Chairman: Cllrs P Amphlett and V Roberts.

Cllrs P Amphlett and V Roberts both left the room prior to a vote by show of hands being taken by members.

Cllr P Roberts declared an interest and abstained from voting.

Resolved: Cllr V Roberts be appointed.

The newly elected Chairman requested that members put all devices off or on silent unless using for the meeting.

Cllr Finlay joined the meeting.

98.23 APPOINTMENT OF VICE CHAIRMAN.

One nomination received for the position of Vice Chairman: Cllr H Williams.

Resolved: Unanimous decision that Cllr H Williams be appointed.

99.23. GENERAL PUBLIC SPEAKING TIME.

Nothing raised.

100.23. COMMUNITY SAFETY.

Police monthly report had been made available to circulate prior to the meeting. PCSO McKevitt was late but in attendance to take this item immediately after Item 101.23. Borough Councillor had addressed concerns over police staffing levels at Item 9 (Minute101.23) on the agenda.

There had been no incidents logged on the monthly report for Farndon.

PCSO McKevitt requested that Agenda Item 16(iii) (Minute108.23) relating to a campsite along the banks of the river Dee be brought forward.

Cllr Waddelove had received complaints stating concerns around usage and access arrangements of the recently advertised wild camping site. He had invited the site owners to the Parish Council meeting but they were not in attendance.

CWAC Planning Officers and Natural England were aware of concerns and involved. **Resolved:** Cllr Rudd to engage with CWAC Planning over concerns.

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PCSO McKevitt left the meeting.

101.23. BOROUGH COUNCILLORS REPORT.

Cllr A Waddelove was in attendance.
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i)Apologies were offered for his inability to attend the May meeting due to Council commitments.

ii)He had spoken to PCC secretary regarding the current reduced level of police staffing in the ward and would be meeting with him to discuss.

iii) At the full Council meeting on 18 May he had been one of only 7 out of 70 Councillors who had voted against member salaries being increased. Salaries were therefore to be increased but he had pledged to spend the increase on projects within the ward as opposed to foregoing it.

iv) Members Budget applications were now open and any ideas should be forwarded to himself in the first instance. He would forward details to the Clerk.

v)He had spoken to Highways and the budget situation was not encouraging. Only 10 roads across the Borough could be resurfaced annually and there were currently 3000 on the list.

vi) There was a £1.5m underspend in this years council budget and he had asked if it could be used on school transport. He had however been told that no assurances/promises could be promised going forward.

vii) Crewe-by-Farndon/A534 junction: He had been told that this was not a hot spot and no work was planned for an upgrade. He was however willing to pursue this further.

Resolved: Noted.

102.23 MINUTES OF THE ANNUAL MEETING.

Resolved: that the Minutes of the Annual meeting held on 16th May 2023 be confirmed as a true record and be signed by the Chairman.

Proposed Cllr H Williams Seconded Cllr D Finlay.

103.23. CLERK'S REPORT.

Resolved: that the clerk's report be noted. Cllr Waddelove would contact the CWAC PROW Officer to chase progress on the PROW application.

i) Consideration of tokens of appreciation to long serving outgoing members.

Resolved: No further action.

104.23. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.

Resolved: that membership and responsibility for the following committees be agreed as follows:

Finance Working Group (to include Community Benefit/Project Fund) – Cllrs H Williams, S Rowlandson, F Henderson, P Roberts, P Amphlett and the Clerk.

Planning Working Group – Cllrs H Williams, M Rudd and S Rowlandson.

Plumpton Harding Committee – **Resolved:** Clerk to write to Revd Scurr and Clive Mason requesting a meeting to discuss Farndon Parish Councils involvement and a possible merger with Farndon United Charities.

i) Allocation of specific roles to individual Councillors: **Resolved:** Clerk to circulate neighbouring Parish Council scheme/suggested roles for consideration/discussion at the July meeting.

105.23. PLANNING.

Existing applications where decision is still awaited:

21/00882/FUL Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio.

21/02184/S73 The Boathouse High Street Farndon CH3 6PU Demolition of existing café/dwelling house buildings and erection of a replacement dwelling house. Variation of Condition 2 of planning permission 15/02649/FUL (and 19/04100/NMA).

22/00097/FUL Land adjacent to The Cottage Marsh Lane Kings Marsh Chester Erection of a stable building and a storage building and construction of an outdoor arena.

22/02278/FUL Farndon River Gauging Station High Street Farndon Demolition of existing building, erection of single storey building to include stepped access.

23/00544/FUL 3 Deva Terrace Farndon First floor rear extension.

23/00569/LDC Del Rio Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years.

23/00568/LDC Riverside Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years

23/00567/LDC Rivercrest Townfield Lane Farndon Application for lawful development certificate for an existing use as a single dwelling for more than 4 years.

23/00987/S73 Farndon Bridge High Street Farndon Installation of a temporary overland water pipe across Farndon Holt Bridge – variation of condition 3 (pipe removal) of planning permission 22/00228/FUL.

23/000959/FUL Farndon Sewage Disposal Works Installation of MCC Kiosk building.

23/00863/FUL Land at Monument Place Chester Road Churton By Farndon Chester Erection of building comprising of 1400sqm of Class E (g) (ii) and (iii) floor area with associated parking, service yard turning circle, pedestrian links, bike and bin storage, two padel courts, and landscaping.

23/01045/LDC Poplar House High Street Farndon CH3 6PT To establish the existing use of the small disused shop as domestic storage (Class C3) for Poplar House following continuous use for at least 30 years.

23/01243/FUL 4 Parker Drive South Farndon CH3 6NQ 2 storey side extension with single storey extension to rear.

New applications:

23/01279/FUL 2 Dee View Farndon Demolition of existing garage and construction of detached garage and office. Replacement windows and doors to include rear sliding doors and two small windows in front to be replaced with one larger wider opening.

23/01560/FUL 3 Dee View Farndon Chester CH3 6PR Proposed front, side and rear extension.

Decisions: None.

Further discussed:

i)Above applications 23/00567/LDC, 23/00568/LDC, 23/00569/LDC. Applications for lawful development certificates for an existing use as a single

dwelling for more than 4 years. **Noted:** Cllr Rudds comments to CWAC Planning had been circulated to all.

ii)18/03599/FUL. Land at Pinnington Fields Recreational Chalet with fishing platform and change of use of land to recreational purposes (in retrospect and declined 21 May 2021). Recent activity to allow access had been observed. **Resolved:** Clerk to look into and contact CWAC Planning Enforcement if appropriate.

106.23. FINANCE.

Resolved: that the payment of salaries and expenses, the payment of invoices for goods received and services rendered for May be approved and the receipts and balances be noted.

Proposed Cllr P Amphlett Seconded Cllr B Hillyer.

i)Approval of signatories. **Resolved:** Any two members to check and sign monthly finance report at meetings.

107.23. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2022/23 PART 3.

i)The Clerk tabled the Independent Report from the Internal Auditor. **Resolved:** Noted.

ii)The Clerk tabled the Annual Governance Statement (Section 1) for approval and signing off by the Chairman for auditing purposes. **Resolved:** Approved.

Proposed: Cllr V Roberts

Seconded: Cllr P Amphlett

iii)The Clerk tabled the Annual Accounting Statements (Section 2) for approval and signing off by the Chairman for auditing purposes. **Resolved:** Approved.

Proposed: Cllr V Roberts

Seconded: Cllr P Amphlett

iv)Appointment of an internal auditor for 2023/24: **Resolved:** To appoint UHY Hacker Young.

Proposed: Cllr V Roberts

Seconded: Cllr P Amphlett

108.23. CORRESPONDENCE, PUBLICATIONS, AND INVITATIONS.

Received:

i)Request to consider a Give Box. **Resolved:** Cllr Hillyer to put an article together and post on the local Facebook page to gauge residents' interest in the initiative.

ii)Request to consider an area of wild burial ground. **Resolved:** Not to pursue as the new Barnston Estate burial ground offered this principle.

iii)Copy of a letter to Borough Councillor received expressing concern regarding a campsite along the banks of the River Dee. **Resolved:** Dealt with under agenda item 8 (Minute100.23).

109.23. FARNDON COMMUNITY CLUB/MUGA.

Cllr Williams reported that a report on the club roof was still awaited. Fundraising was going well.

Resolved: Noted.

110.23 STANDING CONSIDERATION OF HIGHWAY MATTERS.

The Chairman requested that going forward only longstanding issues be reported under this item i.e., issues reported but not dealt with.

Members should, instead, report new issues direct to CWAC to deal with.

Residents raising issues with members should likewise be encouraged to report in the same manner with the advice that if they did not get any response/action they should then speak to their local Councillor. **Resolved:** Clerk to recirculate CWAC Report It App to Members.

i) Cllr P Roberts requested that CWAC be asked to look at the speed limit assessment again at the A534 junction with Sibbersfield Lane as it was close to a lower traffic speed limit of 50mph limit being set as opposed to the current 60mph. **Resolved:** The Clerk and Cllr Waddelove to ask CWAC to review the assessment.

111.23. DATE AND TIME OF THE NEXT MEETING. Resolved: that the date and time of the next meeting will be on Tuesday 4th July 2023 at 7.30pm. To be held in Farndon War Memorial Hall.