

## **Farndon Parish Council**

### **TO: ALL MEMBERS OF THE COUNCIL**

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at **FARDON MEMORIAL HALL**, on **TUESDAY 7th May 2024 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

**Claire Taylor**

**Clerk to Farndon Parish Council**

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**Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Reports in any “Part 2” contain confidential information and only Councillors and reporting officers can be present.**

If you have any general enquiries about the meeting, please contact: Claire Taylor, Clerk, on 01829 270887 or farndonparishclerk@gmail.com

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#### **1. APOLOGIES FOR ABSENCE.**

To receive and approve apologies for absence as reported to the Clerk.

#### **2. REAFFIRMATION OF CHAIRMAN and VICE CHAIRMAN FOR SECOND YEAR TERM OF OFFICE.**

To reaffirm Cllr V Roberts as Chairman and Cllr H Williams as Vice Chair of the Parish Council for the forthcoming year.

#### **3. CO-OPTION.**

- i) To formally co-opt Katina Davies to the vacancy for one Councillor.
- ii) Clerk to receive signed Declaration of Acceptance of Office and Register of Interest forms.

#### **4. DECLARATIONS OF INTEREST.**

Members are invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

#### **5. GENERAL PUBLIC SPEAKING TIME.**

Members of the public will be invited to comment on any items on the agenda before business commences.

#### **6. COMMUNITY SAFETY.**

To receive a report on community safety. **To follow.**

#### **7. BOROUGH COUNCILLOR.**

To receive a report from the Borough Councillor on issues that affect Farndon.

- i) No. 5 bus service.
- ii) Parking issues.
- iii) Request for a commemorative sign.

#### **8. MINUTES OF THE ANNUAL PARISH MEETING**

To confirm as a true record the Minutes of the Annual Parish Meeting held on 2nd April 2024. **Enc.**

#### **9. MINUTES OF THE LAST MEETING.**

To confirm as a true record the Minutes of the Ordinary April meeting of the Parish Council held on 2nd April 2024. **Enc.**

- i) Cost for repositioning of VAS by Monument Place.
- ii) Newsletter(distribution).

#### **10. CLERK'S REPORT.**

To receive a report from the Clerk on the actions taken from the resolutions made at the last meeting. **To follow.**

#### **11. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.**

**To reaffirm/agree membership and responsibility for the following:**

Planning Working Group, Finance Working Group incorporating Community Project Fund, Remembrance Garden Working Group, Plumpton Harding Committee, Farndon United Charities, Farndon War Memorial Hall Committee.

#### **12. APPROVAL OF STATUTORY DOCUMENTS.**

To readopt and approve unchanged the Parish Council's Standing Orders, Financial Regulations, Risk Assessment and CWAC Code of Conduct.

#### **13. ANNUAL SUBSCRIPTIONS.**

To approve, confirm and note annual subscriptions.

Chalc, Playing Field Association, Cheshire Community Action, Mid Cheshire Footpaths Society.

#### **14. ASSETS, DEEDS AND LEASES.**

To note assets, deeds and leases held by the Parish Council.

#### **15. ANNUAL INSURANCE.**

To approve the insurance schedule (unchanged LTA) and annual renewal costs.

#### **16. DATES AND TIMES OF MEETINGS TO BE HELD IN 2024/25.**

To agree that Parish Council meetings will be held on the first Tuesday of the month at 7.30pm (except August).

#### **17. PLANNING.**

**Existing applications where decision still awaited:**

**21/00882/FUL** Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio. **Noted:** Lewis's had confirmed that they still intended installing an awning.

**21/02184/S73** The Boathouse High Street Farndon CH3 6PU Demolition of existing café/dwelling house buildings and erection of a replacement dwelling house.

Variation of Condition 2 of planning permission 15/02649/FUL (and 19/04100/NMA).

**23/00863/FUL** Land at Monument Place Chester Road Churton By Farndon Chester Erection of building comprising of 1400sqm of Class E (g) (ii) and (iii) floor area with associated parking, service yard turning circle, pedestrian links, bike and bin storage, two padel courts, and landscaping.

**23/00449/EOPDEV** Riverside chalet with refused planning: Enforcement case opened.

**23/03286/FUL** Lodge Farm Worthenbury Road Crewe by Farndon Chester CH3 6PA Conversion of agricultural brick buildings to 3 residential dwellings.

**23/03499/FUL** 23 Lime Tree Drive Farndon CH3 6PN single storey garage extension.

**23/03669/FUL** Rockside Cottage and The Vineyard High Street Farndon Chester CH3 6PU Demolition of dwelling known as Rockside, garage and caravan on land known as The Vineyard and construction of replacement dwelling on land known as The Vineyard.

**24/00651/FUL** Sibbersfield Lane Farm Sibbersfield Lane Farndon CH3 6NX Construction of Slurry and Dirty Water Lagoon and Silage Storage Pad.

**APP/AO665/W/23/3336058 24/00045/REF** Notification of a Planning Appeal: Land at Marsh Lane Kings Marsh Chester Erection of a stable building and a storage building and construction of an outdoor area.

**NEW APPLICATIONS:**

**APP/A0665/D/24/3339907 24/00056/REF 23/03479/FUL** Notification of Planning Appeal: 4 Parker Drive South Farndon Chester Erection of a two-storey side extension and single storey rear extension.

**24/00903/S73** Land at Churton Road Farndon Chester Erection of detached dwelling – variation of condition 2 (approved drawings) of planning permission 20/00519/FUL.

**DECISIONS:**

**Refused: 23/00544/FUL** 3 Deva Terrace Farndon First floor rear extension.

**Refused: 23/02506/LDC** 51-52 High Street Farndon CH3 6PU The application seeks lawful confirmation that the entirety of the building is now residential use since June 2019.

**Approved: 23/04038/FUL** 2 Bittern Close Farndon CH3 6RY Single storey side extension.

**Refused: 23/03650/FUL** Eastfield Barton Road Farndon CH3 6NL Erection of a first-floor bedroom extension and en-suite above existing attached garage.

**18. FINANCE.**

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances for April. **Enc.**

## **19. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2023/24 PART 3.**

i) To acknowledge the independent report from the Internal auditor.

To approve the AGAR in the following order:

(ii) the Annual Governance Statement (Section 1).

Followed by:

(iii) the Annual Accounting Statements (Section 2). **To follow.**

## **20. WAR MEMORIAL HALL.**

To receive the Treasurers Annual Report and audited accounts for the year 2023/24.

## **21. CORRESPONDENCE, PUBLICATIONS, AND INVITATIONS.**

To receive correspondence, feedback, publications and invitations and agree actions and attendees.

i) Country Roads Festival - 22 to 26 August 2024.

ii) Complaint regarding public toilets.

iii) Report of drug dealing.

iv) Request re village brochures.

v) Feedback on meeting re Denamere Lane.

vi) Defibrillator warranties.

## **22. FARNDON COMMUNITY CLUB/MUGA.**

To receive any information relevant to the Parish Council.

i) Lamppost between FCC and old kennels.

ii) Drainage on football pitch and surrounding area.

## **23. REMEMBRANCE GARDEN.**

To receive any updates.

## **24. STANDING CONSIDERATION OF HIGHWAY MATTERS.**

Members may inform the Clerk of any issues regarding highways and footpaths.

i) Boardwalk maintenance.

ii) Fishing pegs.

iii) PROW application.

## **25. DATE AND TIME OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be on Tuesday 4th June 2024 at 7.30pm.