

Farndon Parish Council

TO: ALL MEMBERS OF THE COUNCIL

Dear Member

You are HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at **FARNDON MEMORIAL HALL**, on **TUESDAY 6th May 2025 at 7.30pm** for the purpose of transacting the business set out on the agenda below.

Yours sincerely

Claire Taylor

Clerk to Farndon Parish Council

Members of the public and the press are welcome to attend for the “Part 1” section of the agenda. Reports in any “Part 2” contain confidential information and only Councillors and reporting officers can be present.

If you have any general enquiries about the meeting, please contact: Claire Taylor, Clerk, farndonparishclerk@gmail.com

1. APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence as reported to the Clerk.

2. ELECTION OF CHAIRMAN and VICE CHAIRMAN TO FIRST YEAR OF TWO-YEAR TERM OF OFFICE.

To elect Cllr H Williams as Chairman and Cllr F Henderson as Vice Chair of the Parish Council for the forthcoming year.

3. DECLARATIONS OF INTEREST.

Members are invited to declare any personal, prejudicial, or pecuniary interests they may have in any item on this agenda, subject to the rules regarding disclosure contained in the current Members' Code of Conduct and as defined by regulations made under section 30(3) of the Localism Act 2011.

4. GENERAL PUBLIC SPEAKING TIME.

Members of the public will be invited to comment on any items on the agenda before business commences.

5. COMMUNITY SAFETY.

To receive a report on community safety. **To follow.**

6. BOROUGH COUNCILLOR.

To receive a report from the Borough Councillor on issues that affect Farndon.

i)A534 petition.

7. MINUTES OF THE ANNUAL PARISH MEETING

To confirm as a true record the Minutes of the Annual Parish Meeting held on 1st April 2025. **Enc.**

8. MINUTES OF THE LAST MEETING.

To confirm as a true record the Minutes of the Ordinary April meeting of the Parish Council held on 1st April 2025. **Enc.**

i)

9. CLERK'S REPORT.

To receive a report from the Clerk on the actions taken from the resolutions made at the last meeting. **To follow.**

10. COMMITTEE MEMBERSHIP AND RESPONSIBILITIES.

To reaffirm/agree membership and responsibility for the following:

Planning Working Group, Finance Working Group incorporating Community Project Fund, Plumpton Harding Committee, Farndon United Charities, Farndon War Memorial Hall Committee.

11. APPROVAL OF STATUTORY DOCUMENTS.

To readopt and approve unchanged the Parish Council's Standing Orders, Financial Regulations, Risk Assessment and CWAC Code of Conduct.

12. ANNUAL SUBSCRIPTIONS.

To approve, confirm and note annual subscriptions.

Chalc, Playing Field Association, Cheshire Community Action, Mid Cheshire Footpaths Society.

13. ASSETS, DEEDS AND LEASES.

To note unchanged assets, deeds and leases held by the Parish Council.

14. ANNUAL INSURANCE.

To approve the insurance schedule (unchanged LTA) and annual renewal costs.

15. DATES AND TIMES OF MEETINGS TO BE HELD IN 2025/26.

To agree that Parish Council meetings will be held on the first Tuesday of the month at 7.30pm (except August).

16. PLANNING.

Existing applications where decision still awaited:

21/00882/FUL Lewis' of Farndon The Gateway High St Farndon Retractable awning over enclosed patio.

21/02184/S73 The Boathouse High Street Farndon CH3 6PU Demolition of existing café/dwelling house buildings and erection of a replacement dwelling house.

Variation of Condition 2 of planning permission 15/02649/FUL (and 19/04100/NMA).

23/03669/FUL Rockside Cottage and The Vineyard High Street Farndon Chester CH3 6PU Demolition of dwelling known as Rockside, garage and caravan on land known as The Vineyard and construction of replacement dwelling on land known as The Vineyard.

24/01630/FUL Land at Barton Road Farndon Chester Change of use to a camp site for up to 15 tents trailer tents for 60 days a year.

24/01483/PDQ APP/A0665/W/24/3350214 REF 24/00108/REF Lodge Farm Worthenbury Road Crewe by Farndon Chester Change of use of 2 agricultural buildings to 5 residential dwellings. Requires permission.

Appeal made to Secretary of State against the decision of CWaC to refuse to grant planning permission.

25/00082/FUL Land adjacent to The Nook Churton Road Farndon Proposed single dwelling unit.

NEW APPLICATIONS:

25/01202/CAT Brewery House Churton Road Farndon Removal of tree due to lean, stability of roots, as in near proximity to bungalow.

25/00988/FUL Marsh House Marsh Lane Kings Marsh Chester Construction of a roofed Farm Yard Manure Store, replacement works to the Concrete Yard area.

25/01020/FUL Marsh House Marsh Lane Kings Marsh Chester To construct building to cover existing silage clamp.

DECISIONS:

Approved: 24/00651/FUL Sibbersfield Lane Farm Sibbersfield Lane Farndon CH3 6NX Construction of Slurry and Dirty Water Lagoon and Silage Storage Pad.

17. FINANCE.

To approve the payment of salaries and expenses, the payment of invoices for goods received and services rendered, to note any receipts and to receive details of current balances for April. **Enc.**

18. ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2024/25 PART 3.

i) To acknowledge the independent report from the Internal auditor.

To approve the AGAR in the following order:

(ii) the Annual Governance Statement (Section 1).

Followed by:

(iii) the Annual Accounting Statements (Section 2). **To follow.**

19. IT and COMMUNICATIONS.

To discuss for audit compliance a new requirement for Gov.UK domain, official email addresses for Cllrs, dedicated PC phone.

20. CORRESPONDENCE, PUBLICATIONS, AND INVITATIONS.

To receive correspondence, feedback, publications, and invitations and agree actions and attendees.

i) Deva Triathlon 1 June 2025.

ii) Revised date for West Cheshire Town and Parish Council Conference 16 July 2025.

iii) PROW: Section 53 Of the Wildlife and Countryside Act 1981. Addition of Public Footpath No 20 and Public Footpath No 21 in the Parish of Farndon. Modification Order 2024. Order advertised 10 April 2025.

vi) Parish Boundary (Farndon/Churton): Community Governance Review Committee to meet 2 June 2025.

21. HISTORY BOARD. To receive an update.

22. FARNDON COMMUNITY CLUB.

To receive any information relevant to the Parish Council.

23. STANDING CONSIDERATION OF HIGHWAY MATTERS.

Members may inform the Clerk of any issues regarding highways and footpaths.

i)Public footpath across fields Farndon to Churton.

ii)Report received of bee/wasp/hornet issue on boardwalk.

24. DATE AND TIME OF THE NEXT MEETING.

To confirm that the date and time of the next meeting will be on Tuesday 3rd June 2025 at 7.30pm.